



Office use only
Received via: _____
Date: _____

Complete this application if you want to apply for a new estuarine lease as part of a competitive tender process. The application must be submitted as part of your tender submission before the closing date of the tender.

To find out more, go to the application for aquaculture lease information kit at dpi.nsw.gov.au/fishing/aquaculture/forms/lease-based

1. Applicant details

Table with 2 columns: Applicant details, Give details in space provided. Rows include Name of applicant, Mailing address of applicant, Physical address of applicant, Preferred contact person, and Phone number for preferred contact.

Applicant details	Give details in space provided
Email address for preferred contact	Email: _____ If you are an e-customer, do you nominate for this email address to be used for all aquaculture correspondence (including formal notices)? <input type="checkbox"/> Yes <input type="checkbox"/> No – this email address will not be kept on file.

2. Do you want to sign up to be an e-customer?

Skip this question if you are not interested in being an e-customer or you have already signed up. If you sign up to being an e-customer, NSW DPI will correspond with you via email.

<input type="checkbox"/> Yes – NSW DPI will email you the relevant form to complete.
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3. Lease details

Lease number	Estuary	Area (in hectares)

4. Permit details

Aquaculture permit(s) that will authorise the lease(s) and the percentage.

Permit number	Permit holder(s)	Percent (%) authorised

Has the permit holder completed a permit application as part of the tender submission?

<input type="checkbox"/> Yes – as a new entrant, I have (or the relevant permit holder has) completed an application for a new class A aquaculture permit. <input type="checkbox"/> Yes – as an existing permit holder, I have (or the relevant permit holder has) completed an application to vary their aquaculture permit.
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5. Lease tenancy

If the applicant is an individual or company, the tenancy arrangement will default to Common Tenancy. You do not need to complete this section.

If the applicant is a partnership, please tick your preferred option below.

Joint Tenancy

Under Joint Tenancy, upon the death of a leaseholder, the lease will be transferred to any surviving leaseholder(s).

Common Tenancy

Under Tenancy in Common, the proportion of the lease held by the deceased lessee is transferred according to their Last Will and Testament and/or at the direction of the Executor of the Estate.

6. Applicant declaration

All applicants must sign the declaration.

An application lodged by a company must be signed by two directors, or one director and a secretary. If the company is a sole director/secretary company, then the sole director must state this next to their name that they are the “sole director and sole secretary”.

- I/we are authorised to make this application.
- I/we acknowledge that all the information provided in this application is true and correct.
- I/we understand that giving false or misleading information is a serious offence.

Applicant name	Applicant signature	Date

7. Payment of application fee

If you are a successful tenderer, NSW DPI will email you an invoice for the application fee. The application fee will be payable within 14 days. Payment options will be available on the invoice.

Aquaculture fee schedule dpi.nsw.gov.au/fishing/aquaculture/schedule

Privacy Collection Notice

Information collected on this application is subject to the *Privacy and Personal Information Protection Act 1998*. You must provide the information for NSW Department of Primary Industries – Fisheries to assess the application and to administer aquaculture leases and permits under the *Fisheries Management Act 1994*. Information collected will be stored securely within the FishOnline system and NSW DPI's records management system, to which only authorised personnel have access.

NSW DPI – Fisheries may use the information and disclose it to authorised agencies by way of a Memorandum of Understanding, for related administration, regulation, research, and statistical reporting purposes. For example, but not limited to, purposes such as biosecurity matters, licensing with other agencies, industry extension and grant applications. The information may be pooled in a manner not identifying individuals to form industry-based statistics. Information collected may be publicly available on the NSW register of aquaculture permits in accordance with section 154 of the *Fisheries Management Act 1994*. Information collected may also be subject to other lawful requests for information such as subpoenas or GIPA (Government Information Public Access) requests. Section 19(2)(h) of the *Privacy and Personal Information Protection Act 1998* allows the disclosure of information when permitted or required by an Act (including an Act of the Commonwealth) of any other law.

Any email addresses collected may be used to electronically serve instruments if the customer has agreed to receive documentation from NSW DPI electronically. Information collected will be destroyed when no longer required. You may access or correct your information by contacting NSW DPI, Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315, or via email aquaculture.administration@dpi.nsw.gov.au. For more information, please refer to Regional NSW Privacy Statement at regional.nsw.gov.au/privacy and Regional NSW Privacy Management Plan at regional.nsw.gov.au/privacy/privacy-management-plan.