

Form N - Licensed animal supplier record for dogs and cats

Background

The *Animal Research Regulation 2021* outlines requirements relating to the supply of dogs and cats in schedule 1, parts 2 and 3. These include mandatory record-keeping regarding any dog or cat acquired by a licensed animal supplier.

This form, being “Form N – Licensed animal supplier record for dogs and cats”, is the approved form under schedule 1 item 9 of the *Animal Research Regulation 2021*. Records must be kept using this approved form, or to the effect of this form (i.e., capturing the same information).

Animal Research Regulation 2021

Schedule 1

9 Keeping of records

- 1) A licensed animal supplier must ensure records in the approved form are kept for each animal acquired by the supplier.***
- 2) The records must include a document containing the particulars set out in section 12(2) in relation to the animal.***
- 3) The records for the animal must also include the following —***
 - a) the results of examinations of the animal,***
 - b) details of vaccinations or treatment given to the animal,***
 - c) if the animal dies, the date on which it died and the cause of its death.***
- 4) The records for the animal —***
 - a) must be created within 24 hours of the animal being received by the supplier, and***
 - b) must be readily accessible to all of the supplier’s staff who have responsibilities in relation to the animal.***
- 5) The records for an animal must accompany the animal when it is supplied for animal research.***

Animals that cannot be acquired by a licensed animal supplier

Animals previously rehomed

Schedule 1, item 11a of the *Animal Research Regulation 2021* states that a licensed animal supplier must not accept an animal for use in connection with animal research if the animal has been previously rehomed under section 54C of the *Animal Research Act 1985*.

Animals supplied by an impounding authority

Schedule 1, item 12 of the *Animal Research Regulation 2021* states that an impounding authority must not supply an animal for use in connection with animal research to a licensed animal supplier. Additionally, a licensed animal supplier must not accept an animal for use in connection with animal research that is supplied by an impounding authority.

impounding authority means —

- (a) an impounding authority within the meaning of the Impounding Act 1993, or***
- (b) a pound operator within the meaning of the Companion Animals Act 1998.***

Animal identification number _____

Section 1: Licensed animal supplier

1.1 Name of licensed animal supplier (*business or company name if applicable*)

1.2 Date & time this record was created

Section 2: Animal details

2.1 Date & time the animal was received by the licensed animal supplier

2.2 Species Dog Cat

2.3 Sex Female Male Desexed

2.4 Name of the animal and/or other identifiers (*e.g., the number assigned to the animal by the supplier, if applicable*)

2.5 Identification details on the animal at the time it was acquired by the supplier (*e.g., microchip and/or tag number*)

2.6 Estimated age (*provide date of birth, if known*)

2.7 Breed / type

2.8 Colour

Animal identification number _____

Section 3: Person supplying animal to the licensed animal supplier

3.1 Full name of the person supplying to the licensed animal supplier

3.2 Address of the person supplying to the licensed animal supplier

3.3 Proof of identification of the person supplying the animal to the licensed supplier (*identity type and number, e.g., NSW driver’s licence number 12345*)

3.4 Declaration by person supplying animal to the licensed animal supplier

I am the Owner Authorised agent of the owner *[tick whichever is applicable]* of the animal described above *[in section 2 of this form]*, and I give my approval to this animal being supplied alive for use in research conducted in accordance with the *Animal Research Act 1985* which governs the conditions under which animal research may be conducted.

I also declare the following to the best of my knowledge *[tick if applicable]*:

- I am NOT supplying this animal as the authorised agent of an impounding authority (as defined in schedule 1 item 12 of the *Animal Research Regulation 2021*).
- This animal has NOT previously been rehomed under section 54C of the *Animal Research Act 1985*.

<u>Person supplying the animal</u>	<u>Witness</u>
..... Print full name Print full name
..... Signature Signature
..... Date Date

Animal identification number _____

Section 4: Clinical & veterinary records

4.1 First examination of the animal by a competent person (*must occur within 24 hours of arrival at the premises of the licensed animal supplier*)

4.1.1 Date and time of first examination by a competent person

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4.1.2 Name & position of person carrying out the examination

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4.1.3 Findings of the examination (*tick any that apply*)

If any of these signs were shown by the animal, immediate veterinary attention must be sought.

- Nasal discharge
 Ocular discharge
 Coughing
 Vomiting
 Diarrhoea
 Convulsions
 Lameness
 Inability to stand or walk
 Bleeding

4.2 Comprehensive clinical examination of the animal by a veterinary practitioner (*must occur within 3 days of the animal's arrival at the premises of the licensed animal supplier*)

4.2.1 Date and time of first comprehensive clinical examination by a veterinary practitioner

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4.2.2 Name & registration number of the veterinary practitioner carrying out the examination

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4.3 Log of all examinations & treatments (*must be completed at least daily until the animal is supplied; include the examinations in items 4.1 and 4.2 above in this log*)

Date	Examination findings	Treatment/s (e.g., vaccinations)	Name & position	Signature

Animal identification number _____

4.3 Continued

Date	Examination findings	Treatment/s (e.g., vaccinations)	Name & position	Signature

4.4 Death of the animal (*complete if applicable*)

4.4.1 Date of death

4.4.2 Cause of death

Animal identification number _____

Section 5: Supply of the animal for use in connection with animal research
(complete when animal is supplied)

5.1 Date of supply for use in connection with animal research

No animal may be supplied for animal research until it has been held for at least 5 working days by the licensed animal supplier.

5.2 Name of the person to whom the animal has been supplied for use in animal research (*company or business name if applicable*)

This must be an accredited research establishment, an animal research authority holder or another licensed animal supplier.

5.3 Address of the person to whom the animal has been supplied for use in animal research

Animal identification number _____

Section 6: Release of the animal *(complete if applicable)*

6.1 Date on which the animal is released

6.2 Full name & position of the person who authorised the animal's release *(representative of the licensed animal supplier)*

6.4 Full name of the person to whom the animal is released

6.5 Address of the person to whom the animal is released

6.6 Proof of previous ownership *(provide this in the case of release of the animal to its previous owner, e.g., registration certificate)*