Aboriginal Fishing Trust Fund – Letter of endorsement from an Aboriginal entity with a person acting on its behalf

If you are a making an application as a person who is acting on behalf of an Aboriginal entity, you are required to include a signed letter of endorsement from the Aboriginal entity you are representing. The letter should clearly demonstrate an understanding of the project and your agreed arrangement. The following page outlines an example template for a letter of endorsement. The Letter of Endorsement must be provided with your application.

Letters should provide specific information and ideally be no longer than one page in length. Suggested content includes:

* **that the Aboriginal entity is aware of the application, endorses the application being submitted by you on its behalf**
* **details of the agreed arrangement between you and the Aboriginal entity.**

Template- Letter of endorsement from an Aboriginal entity with a person acting on its behalf

[Name and title]

[Street address]

[Postal address]

[Suburb State Postcode]

Dear [name],

I’m writing on behalf of [name of organisation or entity] to endorse the Aboriginal Fishing Trust Fund (AFTF) application titled [insert proposed project name] being submitted on behalf of [insert name of Aboriginal entity] by [insert name of person acting on behalf of the Aboriginal entity].

Our arrangement with [insert name of person acting on behalf of the Aboriginal entity] includes [insert details of the arrangement between the Aboriginal entity and the person acting on its behalf].

We have discussed the project with them and they are aware of what we are seeking to achieve. We are aware of all the details of the AFTF application. Our organisation’s involvement in the project will include [provide specific details of the organisation/entity’s role and involvement in the project eg. Project implementation, financial management).

If you have any questions, please do not hesitate to contact me.

Yours sincerely,

[Full name]

[Job title and organisation]

[Date]

Phone: [best contact phone number] Email: [valid email address]